

Job Title: Project Manager - Traffic Engineering

Job ID: 31330

Full/Part Time: Full-Time

Location: Traffic Engineering

Regular/Temporary: Regular

Overview

Orange County is pleased to announce an exciting opportunity. We are seeking a motivated, high energy, self-starter to serve in the role of Project Manager, managing the activities of projects related to Orange County's Traffic Engineering Division. Typical tasks for this position include, complex Traffic Engineering, Project Management, Planning, and technical work, both in the office and in the field to ensure the implementation and successful completion of Traffic Engineering policies, projects, and programs through the efficient use of existing workforce, equipment, and contractors. Additional duties include review of Capital Projects and Developer Application to ensure compliance with the County's Mobility Plan and design standards. This is professional work performed with considerable independence.

Representative Duties

Develops, manages, advises, resolves issues and implements the County's policies and procedures that pertain to the operations of the Pedestrian and Bicycle Safety Program, and the Walk, Ride and Thrive to School Safety Program including construction projects.

Assists in the program coordination and tactical execution of currently ongoing/future initiatives such as Vision Zero, ADA compliance, and sustainability initiatives.

Conducts research, performs complex analytical tasks to support planning, develops and executes projects to provide the required level of accessible options for non-vehicular traffic, and the disabled community.

Responds to customer service complaints, concerns, and issues verbally and in writing.

Supports and manages planning and community outreach efforts addressing the County's mobility goals, with attention to enhancing multi-modal transportation opportunities for non-vehicular travelers, and public transit users.

Leads and participates in the development of models, studies and plans related to multi-modal transportation, including bicycle and pedestrian facilities, transit access, traffic analysis, design review and systems analysis in collaboration with other departments.

Supports preparation of design guidelines, standard details, specifications, and ordinance amendments to deliver on the County's mobility policies and priorities.

Develops and prepares reports and correspondence and makes presentations to officials and/or community stakeholders.

Manages changes to project scopes, project schedules and project costs using appropriate verification techniques while performing risk management to minimize project risks.

Represents the County's interests when collaborating with public, private and non-profit organizations to address local and regional mobility issues.

Participates and serves as Traffic Engineering representative on various County projects including Pedestrian and Bicycle Safety Action Plan, Complete Streets, Community Transportation Safety Team, Resurfacing Review, County Code updates, and Roadway Conceptual Studies

Researches, collects, analyzes, interprets, and summarizes data related to transportation planning.

Supports preparation of grant funding requests from local, state, and federal resources, including developing a program of grant ready projects, assembly of supporting data to support application preparation, and assisting in screening and selection of project grant requests by the Department.

Performs other duties as assigned.

Minimum Qualifications

Graduation from an accredited college or university with a bachelor's degree in Engineering, Urban Planning, Public Administration, Business Management or equivalent and five years of experience in Pedestrian and Bicycle Safety; or an equivalent combination of education, training, or experience.

Excellent verbal and written communication skills.

Preferences

PE licensure, AICP licensure, Area licensure/certification, or the ability to obtain license in 2 years.

Possess and maintain a current, valid Florida driver license & satisfactory driving record.

Application Deadline

Posting Date: March 8, 2023

Closing Date: April 7, 2023

May close without prior notice.

Apply at Orange County Florida Web site at:

<https://www.orangecountyfl.net/EmploymentVolunteerism/JobOpenings.aspx>

Salary

\$ 83,324.80 - 103,355 - Annual Salary based on qualifications

Veterans Preference

If you are claiming Veterans' Preference, you are responsible for providing the required eligibility documentation by the close date of the posting. Please submit a cover letter and copies of documents, not originals, to Orange County Human Resources Division, PO Box 1393, Orlando, FL 32801-1393 or fax to (407) 836-0098 (only Veterans' Preference documentation will be accepted by fax). Your cover letter should include the position posting number you are applying for, the title of the position and the last 4 digits of your social security number.

Educational Requirements

If your education was obtained in the United States, the County recognizes degrees or diplomas which are accredited by an agency recognized by the United States Department of Education (USDE) or the Council for Higher Education Accreditation (CHEA). If you have obtained education from a country other than the United States, your degree or diploma must be evaluated to determine the United States equivalency by a member of the National Association of Credential Evaluation Service (NACES) or the Association of International Credentials Evaluations (AICE) at your expense.